

Covid-19 restarting face to face Scouting risk assessment.

Name of Section or Activity	1 st Dickens Heath – Outdoor activities at public park	Date of risk assessment	24/03/2021	Name of who undertook this risk assessment	Elaine Shannon	COVID-19 readiness level transition	Amber
Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?			What has changed that needs to be thought about and controlled?		
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	Young people, Leaders, Visitors?	Controls – Ways of making the activity safer by removing or reducing the risk from it. <i>For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>			Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.		
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	All	<p>Clear expectations will be shared with parents/carers and young people prior to returning to face-to-face scouting. Parents will be required to get in touch with leaders prior to drop off if there is an issue that they need to discuss. There will be a drop off window of 15 mins to allow a staggered arrival.</p> <p>Young people will be dropped off by parents at the nominated car park and registered by a leader (if queues are required then a safe distance of 2m will be in place). Leaders will be stationed near the drop off to ensure that social distancing is being maintained as the young people arrive.</p> <p>At the end of the evening young people will be escorted back to the pick up area. Parents/carers will always be advised not to congregate and to adhere to social distancing measures whilst waiting to collect their child. Parents should wait for their child to be passed to them.</p>					
Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained.	Young People Leaders/Helpers	<p>Group sizes to be in line with the applicable rules at the time and all activities will take place outside. Young people will be reminded regularly throughout the activity to maintain social distancing regulations. Markings will be used to ensure that there is adequate space between members of the group.</p> <p>Activities will be pre-planned in advance to ensure that the young people are not sharing equipment or required to have close contact with each other.</p> <p>Track and trace documentation to be completed for all adults who are present for more than 15 minutes. Parent will be asked to scan a Tract and Trace QR Code.</p> <p>Request health declaration to be brought to each meeting and reinforce guidelines at the beginning of each meeting. Signs to be put in place as reminders.</p>					
Hygiene of people: higher risk of infection spread if proper hand washing and cleaning not carried out.	Young People Leaders/Helpers	<p>Clear expectations with all involved will be addressed with both parents/carers and young people prior to returning to face-to-face scouting. Reminders of expectations will be given to young people throughout the activities.</p> <p>Hand sanitiser/ hand washing will be mandatory for members on arrival, departure and during as required. This will be supervised by leaders to ensure that it is done adequately and that</p>					

Additional information can be found in the [Safety Checklist for Leaders and other information at scouts.org.uk/safety](https://scouts.org.uk/safety)

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		<p>there is no misuse of the hand sanitisers. Single use paper towels for drying hands on – bins to be emptied frequently/every night as a minimum.</p> <p>Young people will be advised to wear their uniform as normal and ensure that it is washed after each use and prior to each session (inc. neckers).</p>	
Risk of airborne transmission	Young People Leaders/Helpers	<p>Face coverings will be work in line with the current regulations in place at the time of the activity.</p> <p>Parents will be asked to confirm any exemption status.</p>	
Hygiene of activity equipment: Higher risk of infection spread if adequate cleaning not carried out.	Young People Leaders/Helpers	<p>Activities will be pre-planned with minimal equipment where possible. Cleaning of activity equipment before and after group use.</p> <p>Individuals will be assigned specific items for the evening, limiting volume of shared equipment used. Where equipment needs to be shared it will be sanitised before the next person uses it.</p>	
Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.	Young People Leaders/Helpers	Briefing to leaders and young people on boundaries, checks on the location ahead of use by leaders. The outdoor spaces have been used on a number of times before and therefore young people are already familiar with them.	
Interaction with the public: Risks related to unregulated contact with members of the public.	Young People Leaders/Helpers	Young people will be instructed to maintain social distancing from any members of the public we may meet, if social distancing is not possible, we will withdraw from the area until such time as we have space to return	
Interaction with Street Furniture Etc in the park area: Risks related to contact with items of stret furniture, play equipment etc	Young People Leaders/Helpers	When people come into contact with any Lampposts, Benches, Play equipment, Gates etc that may be in the designated area then people will be instructed to wash or sanitise their hands immediately after contact.	
Sharing: risk of cross infection through sharing.	Young People Leaders/Helpers	<p>Young people will be instructed to bring their own drinks bottle which should be labelled.</p> <p>There will be no sharing of food under any circumstances.</p> <p>Young people will be reminded that they are not to share equipment unless sanitised by a leader beforehand (leaders will limit sharing of equipment through robust planning of activities).</p>	
Anyone developing Covid-19 symptoms: risk of infection.	Young People Leaders/Helpers	<p>Clear guidance given to parents/carers and young people prior to return to face-to-face meeting.</p> <p>Declaration of good health (inc. family members) to be given prior to each session – anyone who is feeling slightly unwell should not attend until feeling better.</p>	

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		<p>Anyone who develops symptoms during the evening will be isolated from the rest of the group and parents/carers will be contacted to collect. They will then be advised to follow the government's testing guidance and inform us of both a positive/negative result.</p> <p>Registers of all attendees will be kept as part of regular practice.</p> <p>Track and trace documentation to be completed for all adults who are present for more than 15 minutes.</p> <p>Positive result would require a closure of that group for self-isolation following the government guidance.</p>	
First Aid: minimum distance of 2m would be broken – higher risk of infection.	Young People Leaders/Helpers	<p>Where possible, young people will be given the equipment to deal with their own injuries (eg. cleaning wipe and plaster), under supervision of a qualified leader.</p> <p>If a first aider is required to assist with the injury, then they will be required to wear minimum PPE of gloves and a face covering.</p>	
<p><i>Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.</i></p>			

Checked by Line Manager	Name, Role / level Darren Hulbert Date	Checked by Executive	Name, Role / level Giovanni Date
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to 'Green' and does not return to 'Amber' or 'Red' to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>.

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